



Acceptable Use Agreement

Year 3 to Year 6

When I use digital technologies, I will:

Protect my personal information

This means that I will:

- ◆ not share my photo online
- ◆ only use my first name if I send a message
- ◆ not tell anyone my address or birth date
- ◆ only take photos and record sounds or videos when it is part of an approved lesson or learning task
- ◆ seek permission from individuals (including teachers) involved before taking photos, recording sounds or videoing them

Look after myself and others

This means that I will:

- ◆ be respectful with the photos or videos I take and never use them for bullying
- ◆ tell my teacher if someone is hurtful online
- ◆ ask permission before I use the internet or other electronic device
- ◆ only use the device as I have been told to by my teacher
- ◆ only tell my teacher or parents my password

Communicate respectfully

This means that I will:

- ◆ never participate in online bullying (eg: forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours)
- ◆ tell an adult if I see anything that upsets me

Care for technology I use

This means that I will:

- ◆ use and handle all technology carefully
- ◆ carry all technology with two hands
- ◆ never leave technology on the floor
- ◆ only use technology on a table or on my lap
- ◆ notify a teacher of any damage or attention required

I agree to be a safe, responsible and ethical user at all times when using technology and the internet by:

- ◆ abiding by copyright and intellectual property regulations by requesting permission to use images, text, audio and video, and attributing references appropriately
- ◆ not accessing media outside the school's policies
- ◆ not downloading unauthorised programs, including games
- ◆ not interfering with network systems and security or the data of another user
- ◆ not attempting to log into the network with a user name or password of another student

I understand and agree to follow the terms of acceptable use set out within this agreement.

I understand that there are actions and consequences in the school Behaviour Matrix and that any breach of these conditions will result in internet and mobile technology access privileges being suspended or revoked.

I understand that I may be legally and financially liable for misuse of technology.

Student	Year level	Date
Name:		___ / ___ / 20 ___
Signature:		

Parent/Guardian
Name:
Signature: