







PARENT/CARER INFORMATION BOOKLET





Wesley Street YARRAM 3971

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Dear Parents and Families,

We extend a warm welcome to both you and your child to our school. It is our desire to work with you to help your child grow and develop his or her potential as fully as possible in a happy and secure school environment.

Working as partners throughout this journey is so important. We are committed to regular communication around learning and emotional development and welcome your input, participation and feedback.

We all look forward to sharing in your child's primary school experience and all of the learning adventures to come!

Kind regards

Jaren Langdon

Karen Langdon Principal

SCHOOL PROFILE



PURPOSE

To continue to develop a learning environment which supports individuals to achieve their full potential - academically, emotionally and physically - and to equip them to contribute productively in a global community.

VALUES

At Yarram Primary School, we are STARs. Our values are:

- **S Strive** (We strive to be our best selves.)
- T Together (We collaborate and connect with others in our school and community.)
- A Achieve (We set goals and put effort into learning.)
- R Respect (We respect others, ourselves, and our environment.)

** Our statement of Values and Philosophy is being updated and will be available on our website-Policies page:

https://www.yarram-ps.vic.edu.au/

ENVIRONMENTAL CONTEXT

Yarram Primary School (YPS) provides a stimulating and positive learning environment which supports individuals to achieve their full potential - academically, emotionally and physically - and to equip them to contribute productively in a global community.

Located within the township of Yarram, 220 km southeast of Melbourne in the Wellington Shire, YPS, No. 693 has educated the local children from Yarram and district since 1861. The school is the centrepiece of the community and is proud of what it offers in a small rural town. In 2023, our enrolment is 150 students; big enough to offer choice academically and socially, but small enough for staff to know our students well. We have a modern facility, only five years old, with beautifully designed learning spaces. Several of these areas are open learning spaces that facilitate collaboration across classrooms, where students enjoy flexible seating and have opportunities to work with peers in and out of their home groups. Our open learning spaces have built a culture where students see all teachers as "their teacher," and teachers see all students as "their student."

YPS has a dynamic mix of experience amongst our staff. A highly experienced, capable and diverse education support team work alongside our teachers to deliver timely and targeted interventions. Classroom instructional strategies are in line with evidence-based practices, including Readers' and Writers' Workshops, systematic synthetic phonics instruction and intervention, School-Wide Positive Behaviour Supports and the Rights, Resilience and Respectful Relationships program. We implement a highly engaging curriculum from P-6 including specialist visual arts, performing arts, Auslan and physical education programs. Our library is timetabled for class access. We offer a variety of Friday afternoon clubs, with topics ranging from cooking to yoga, iMovie animation to bushcraft, soccer to drawing. Our clubs are designed to inspire and deepen student interests and passions. A highly popular breakfast club operates three mornings per week and is lovingly run by ES staff.

At Yarram Primary School we continually update ICT tools to ensure our equipment is contemporary, useful and relevant to curriculum delivery. Our multipurpose facility houses a half basketball court, cooking area, disabled facilities, library, music facility and general purpose area and is available to

school and community groups. We also have a terrific art facility, basketball / netball courts, a barbecue area, four separate play areas, a student garden, a large oval and a covered sandpit which has a ready supply of fabulous equipment available to children at recess and lunchtime.

Parent and community partnerships provide a strong support network, rich in extra curricular opportunities. We have a valued Parents' Club that supports school fundraising and events. Local traditions include active participation in the annual Tarra Festival, the Yarram Eisteddfod, Anzac/Remembrance Day, and the Yarram Show. We participate in educational and community initiatives such as NAIDOC Week, Education Week, Parks Week and Children's Book Week.

We welcome any prospective families to contact us and arrange a private interview and tour of our school.

ASTHMA / SEVERE ALLERGY PLANS

If your child has asthma, anaphylaxis or a severe allergy please indicate this on their enrolment form. They should have an ASCIA Action Plan (for anaphylaxis) or an Asthma Action Plan filled in by their doctor and sent to school along with appropriate medication in case of an emergency.

ATTENDANCE AND ABSENCES

- 1. Children should <u>not</u> be at school <u>before 8:35am</u> (unless attending Breakfast Club at 8:15am Monday, Wednesday and Friday).
- 2. School hours are from 8:55am to 3:20pm daily, except on the last day of term when children will be dismissed at 2:20pm.
- 3. Lunches will be eaten under supervision between 1.30pm and 1.40pm.

After school talk to your child about what he/she did, who he/she met and what a great day he/she had.

'IT'S NOT OKAY TO STAY AWAY' - Regular attendance is important as it helps school progress, social adjustment and the development of dependability. However, home is the place for a sick child. A sick child cannot work well and may pass his/her illness on to the other children and staff.

Any parent wishing to collect a child from school during school hours must sign them out at the office. Any person other than the parent with whom the child is living must carry written authorisation. If a child arrives late to school a late pass will be issued and the child will be marked late in Compass.

Contact with the school for any absence is expected. This can be a written note, phone call, email or you can log on to Compass and state the reason for the absence. If it is known that a child will be absent for a long period, parents are requested to discuss this with the Principal. *Verbal notification will be accepted but a note is preferred for our records.*

For the month of February, Prep students attend Mondays-Thursdays, with rest/scheduled assessment days on Fridays .

BICYCLES / SCOOTERS / SKATEBOARDS

- 1. It is school policy and the law that every rider must wear an approved helmet. Children who do not wear helmets will not be permitted to bring the above into the school ground.
- Bikes/scooters/skateboards are <u>not permitted to be ridden in the school yard</u> (except during approved programs such as Bike Ed). All bikes/scooters/skateboards must be placed neatly in the area provided for them.
- 3. Bike Ed (a special bicycle safety education course) is a component of our Safety Education program. Please note, the Road Traffic Authority suggests that *children under 10 years of age should not ride to school unless accompanied by an adult.*

CAMPS

We are dedicated to providing camping programs for children in Grades 3 to 6. We begin to prepare our students for school camps with the P-2 camping program, which involves after school stays for Preps and Grade 1 students and a school sleepover for Grade 2 students. Grades 3 and 4 will be involved in a three day camp while Grades 5 and 6 will take part in a three, four or five day camp. These camps are organised by the class teachers and we endeavour to give parents as much notice as possible. Families are encouraged to arrange payment by instalment or speak to Karen Langdon, our Principal. Many families begin a direct debit program in Prep to put away funds for camps in later years. All money is kept in individual student accounts. Our aim is that <u>all</u> children access these programs.

COMMUNICATION

We communicate with families in many ways! We use the following methods to keep in touch with parents, families and carers:

Seesaw

Seesaw is our primary method of communication. Families will receive announcements from the school and from classroom/area teachers. Seesaw provides one to one messaging between families and classroom teachers. Student portfolios are also shared via Seesaw. We encourage all families to become familiar with Seesaw to stay informed! Please keep in mind that if parents message teachers after hours you will likely not have a reply until the following business day.

Pelicam

Pelicam, our fortnightly news broadcast, is published every other Thursday on Seesaw. The Pelicam is used to provide you with a window into school happenings. Families will receive important information and updates and can see photos and video of the exciting learning and experiences children are engaged in at school. The Pelicam post on Seesaw will also include a dot pointed list of key information for your reference.

Term Calendar

Our term calendar is published and distributed at the end of each term, in preparation for the upcoming term. Parents are encouraged to print the term calendar and keep it close on hand to refer to important upcoming events.

Paper Notes

Sometimes paper copies of notes or information are sent home, particularly when a return signature or action is required. All notices that are printed will be distributed to students and/or placed in reader bags. Sensitive documents will be given to students in sealed, named envelopes or mailed when requested.

Reports

Student reports are available through our Compass portal or via printed copy (by request only).

Assembly

Our whole school assembly runs fortnightly on Monday afternoons beginning at 2:50pm. Parents are welcome to attend. We ask that you sign in at the office.

Email

The school email address can be used as a means to contact the school. This email address can be used to contact the office about matters that are not able to first be addressed with classroom teachers.

Facebook

Facebook generally has a weekly update of activities and is used as a further point of communication to families. Parents are welcome to ask clarifying questions in the interest of positive communication.

Website

The school website has copies of relevant policies and additional information about our school, including our annual report and strategic plan.

Text Messages

Families will receive text messages when a child is absent from school and we have not been notified as to why they are away. Please ring the school promptly to inform of the reason for the absence.

COMPLAINTS & ISSUES

From time to time parents may have the need to contact the school to clarify, investigate or offer feedback. We value this communication as an opportunity to reflect and improve practice where needed. We hope that your child's classroom teacher will, in most circumstances, be the first point of contact. You can raise matters via telephone, Seesaw, written communication or in person (by appointment). If in doubt the school will advise you on who it is best to speak to first. *For further information please refer to our Complaints Policy on the school website.*

COURT ORDERS

In the event of divorce or family separation it is not unusual for custody orders in relation to the children to be issued by the Family Court. When the school receives a copy of any court order it is filed in a locked safe in the office store room and a note is placed in the child's file. The school must follow the orders as they are set out. A letter or verbal instruction does not equate with a court order. In the event that a copy of a custody order is not provided to the school normal access to children will apply. All court orders are to be discussed with the Principal.

DOGS

Dogs are a danger in the school grounds. Please make sure your dog does not follow the children to school. When dogs are found wandering in the grounds the ranger will be called. Please leave your dogs at home.

EMERGENCY EVACUATIONS

Throughout the year we rehearse procedures for managing emergency situations so that we are well prepared should a real incident arise. Depending on the nature of the emergency, these rehearsals include evacuating classrooms and assembling on the basketball court or school oval, assembling offsite, moving inside from the schoolyard to classrooms or a specific room and 'locking down'.

All procedures are outlined in the comprehensive Yarram Primary School Emergency Management Plan which can be viewed at the school office.

EMERGENCY INFORMATION

Please fill in all details on the family record sheet accurately and completely. It is most important that the school has the name, address and phone number of a person to contact in case of emergency, as well as a backup. Please make sure you notify the school of any change of address, telephone number or emergency contact. It is also important to let your child know your whereabouts during the day (shopping, visiting, etc.).

ENTRANCE REQUIREMENTS

Children who are to be admitted to school must have their fifth birthday on or before 30th April of the year of admission. *Evidence of date of birth and an immunisation certificate must be produced.* An immunisation certificate is available from your Shire Health Officer.

EXCURSIONS AND CULTURAL COMMITTEE



We organise a variety of educational excursions and cultural performances for children which do incur costs to families. We encourage you to see these excursions as vital experiences to their schooling.

Being able to see things first hand with their teacher is one of the best educational experiences a child can have. You will be asked to sign a parent consent form before your child is taken on any major excursion. Parents will be asked to sign block permission for local excursions as part of yearly consent forms.

GAMES / MOBILE PHONES

Electronic games and toys are **not** encouraged to be at school and are not allowed in the classroom. *Children bringing such items to school do so at their own risk. Video games of any kind are not permitted.*

Mobile phones are not to be brought to school. If circumstances arise where you require your child to carry a mobile phone with them they are to hand it into the office when they arrive and collect the phone at the end of the day.

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GENERAL CLASSROOM REQUIREMENTS

Instead of receiving a booklist at the end of the year, we request curriculum contributions and other contributions to support our school programs. Schools provide students with free instruction to fulfill the standard Victorian curriculum and we want to assure you that all contributions are voluntary. However, ongoing contributions from families allow us to provide the best possible education and support for our students.

These contributions directly support a number of important curriculum areas and programs that we offer including but not limited to:

• class sets for vital numeracy manipulatives (MAB, playing cards, trundle wheels, counters, protractors etc.)

- critical literacy resources (guided reading books, take home readers, dictionaries etc.)
- the maintenance and repair of musical instruments
- replacement of sporting equipment
- purchase of art supplies and resources
- purchase of inquiry and science resources
- consumables for the classroom
- online subscriptions
- · software and equipment needed to sustain and enhance our ICT program

Banking details are provided in yearly curriculum contributions letters with each student.

Your child will also need:

- 1. An <u>art smock</u> for protection from paint, glue etc., in the art room. A smock should have elastic in the sleeves and around the neck and should open down the back so that the child can put it on unaided, with nothing to do up. A cut down shirt with the collar removed is suitable. An old T-shirt is also suitable.
- 2. A <u>book bag</u> for the protection of 'take home' books and library books. These are available through the school. Children commencing in other year levels are encouraged to purchase one.

HEAD LICE

One of the most common health problems in many schools is head lice. Please check your child's hair frequently and inform us if lice or nits are found. Parents are asked to fill in a consent form giving permission to allow us to conduct head lice checks throughout the year. We follow the <u>Department of Education's Head Lice Policy</u>.

HOMEWORK

Research in educational practice suggests that homework tasks should focus on meaningful life skills, building literacy skills, and building relationships, with an emphasis on family conversations and experiences. Homework is a valued educational activity in our school community.

AIMS

- To support student development.
- To develop oral language skills.
- > To develop lifelong skills, including self-organisation and positive habits.

IMPLEMENTATION

- Classroom teachers will expect and support all students to develop and maintain a habit of reading and listening to books read aloud at home.
- Parents can choose to support school work with other additional activities at home, as suits their family schedule.
- Families can expect regular (once per term) newsletters from area teams outlining skills/concepts being taught in literacy, numeracy and throughlines. This will enable further investigation/conversations that support depth of learning in the home environment.
- Parent partnerships are vital to student success. Parents are encouraged to contact their child's teacher to clarify processes and implementation when necessary.

RECOMMENDED MODEL

| YEAR LEVEL | TASK | |
|------------|--|------------|
| Prep / 1 | Reading nightly | Expected |
| | Reading (minimun of four sessions per week) Reading log maintained and returned for weekly check by teacher | Expected |
| 2 to 6 | Other additional activities are encouraged i.e. Mathletics or maths practise sheets, times tables practice, spelling games/revision, previewing of skills and concepts included in area newsletters, enrichment suggestions as per the Pelicam | Encouraged |
| | <i>Please contact your child's teacher if reading logs are not coming home. ☺</i> | |

ICT – INFORMATION AND COMMUNICATION TECHNOLOGIES

ICT is a necessary and valued element of the school curriculum. Students are spending an increasing amount of time online learning and collaborating. To be safe online and to gain the greatest benefits from the opportunities provided through an online environment, students need to do the right thing by themselves and others online. Parents need to establish clear expectations around use of technology at home.

When using the internet and digital technologies at YPS, students:

- ensure that they are following teacher instructions
- keep their personal information safe
- gain consent from a teacher before corresponding with others online
- obey copyright laws seeking confirmation from a teacher if unsure
- communicate with others in a respectful, kind and socially appropriate manner
- take care to look after equipment

Further information can be found in the ICT policy.

INFECTIOUS DISEASE - EXCLUSION FROM SCHOOL REGULATIONS

| Conditions | Patient Exclusion from School | Exclusion of Contacts | |
|-------------------------------|---|--|--|
| Chickenpox | Exclude until all blisters have dried. This is usually at least 5 days after the rash appears in unimmunised children, but may be less in previously immunised children. | Not excluded | |
| Conjunctivitis | Exclude until discharge from eyes has ceased. | Not excluded | |
| Covid-19 | Exclude from school when symptomatic. Exclusion of five days after a positive test is recommended. | Not excluded | |
| Diarrhoeal Illness | Exclude until there has not been vomiting or a loose bowel movement for 24 hours. | Not excluded | |
| Diphtheria | Exclude until at least two negative nose and throat swabs have been obtained at intervals of not less than 48 hours, the first swab taken not less than 24 hours after cessation of antibiotics. | Exclude family/household contacts until cleared to return by the Chief Health Officer | |
| Hand, Foot & Mouth Disease | Exclusion until all blisters have dried up. | Not excluded | |
| Hepatitis A | Exclude until a medical certificate of recovery is produced, but not before 7 days after the onset of jaundice or illness. | Not excluded | |
| Impetigo | Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing. | Not excluded | |
| Measles | Exclude for at least 4 days from the appearance of the rash. | Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. | |
| Mumps | Exclude for 5 days or until swelling goes down (whichever is sooner). | Not excluded | |
| Ringworm/Scabies | Exclude until the day after appropriate treatment has commenced. | Not excluded | |
| Rubella (German Measles) | Exclude until fully recovered or for at least four days after the onset of rash. | Not excluded | |

LUNCHES AND SNACKS

Children will need morning fruit snack, a mid-morning snack and lunch each day.

We actively promote healthy eating. Please do not send lollies, chips, cordial or soft drink. Students should bring sandwiches, salads, or other healthy options, as well as fruit and/or yogurt. To support other students who may have severe allergies, children should not share lunches. Parental support would be greatly appreciated. We encourage "nude food", or food that does not require packaging. Fresh fruit and vegetables, cheese and homemade muesli bars are examples.

Lunch orders are available on Wednesdays, Thursdays and Fridays.

Orders should be written clearly on an envelope including your child's name and room number. Please ensure that the required money is securely enclosed.

LIBRARY

Children may borrow books on a regular basis from the library. They must be returned after two weeks and may then be re-borrowed if required. Lost or damaged books may be required to be replaced.

MEDICAL ILLNESS / INJURY

The school has a 'sick bay' where children who are injured or ill may rest up. We stock the essentials in First Aid and have a number of staff qualified in First Aid. However, sick children should not be sent to school. If children become ill at school a parent or emergency contact will be contacted and asked to collect the child.

No medication will be given to children without written / direct parental permission. Medication authority forms must be filled in for any regular medications that a child may need to take during the school day. If it is imperative for a child to receive medication at a particular time during the day every effort will be made to ensure this happens.

In the event of a serious accident or illness an ambulance will be called and parents will be notified via the information supplied on the 'Family Record Sheet'. It is essential that we have a telephone number as well as an address. The cost must be borne by the parent/family; therefore ambulance cover is recommended.

PARENTS/FAMILIES/CARERS AT SCHOOL

Parents are very welcome at our school. In fact, **we** - meaning the children, School Council and staff -would like all parents to take an active part in the school. You are a vital part of Yarram Primary School - it is your school too! Your input will help to make the school better. You can help with areas such as listening to children read, working with small groups of children in mathematics, science, gardening or cooking. We regularly need volunteers for school sports and seek members for the School Council & Parents and Friends Club.

School Council requires that all volunteers have a Working With Children Clearance. This includes helping out on sports days, lending a hand at a working bee and working with a club or group of children. We encourage all parents that may be able to help at school to apply for and maintain a WWCC. Volunteer checks are free.

We are proud of the assistance we have gained from parents and the general community over the years. Parents assist the school in many ways, such as supporting educational programs, serving on committees, participating in working bees, providing materials, and participating in the Parents Club.

PARENTS AND FRIENDS CLUB

This body of voluntary workers provides the school with valuable assistance. They support the school and make the environment a better place for the children. They are always looking for new members to carry on the work started. The club provides you with an opportunity to meet parents interested in the school and children. Your attendance would be most welcome and appreciated.

The Parents and Friends Club is the school's major fund raising organisation and works as a subcommittee of School Council.

Parents and Friends Club communicates largely online, though depending on the makeup of the group, face to face meetings are also welcome. We aim to make it as flexible and feasible as possible for parents to participate at school.

PARKING

We ask parents to please be considerate of others and patient when seeking a parking spot. Please look carefully at the signed parking spaces. Do not leave your car, or stay for longer than 2 minutes, in the drop-off zone. We have a designated drop-off zone on Wesley Street adjacent to the main building.

READING

Encouragement is the key to making sure your child develops confidence as a reader and enjoys reading now and in the future.

WAYS TO HELP

- Encourage your children to talk with you about everyday things things you see when out shopping or in the car, television programs, things children draw or build. In this way you extend the words they understand and the ways they can share ideas through language.
- Read stories to your children every day. The stories may be in English or in any other language your children understand. Make it an enjoyable time - perhaps at bedtime. Through stories, you share your pleasure in books and help your children get to know the language used in them.
- As you read, hold the book so the children can see it too. You might run your fingers smoothly along the lines as you read, so that your children become aware of some the features of print such as where to start reading. Encourage children to join in the parts that they know by heart, thus building confidence in their ability as readers.
- Not all print is in books. The breakfast table usually has plenty of print on it on the cereal packet, the butter container, the bread wrapper. So do road signs, service stations, shops, etc. Whenever your children comment on this print, respond enthusiastically. For example, "Yes, the same word is on the label too. Can you find it?"
- Make reading together at home an enjoyable routine. Be relaxed and encouraging it is meant to be fun. Find a suitable time and area free form distraction – ie. turn off the television or go into another room.
- It is important not to make reading a chore. Ten minutes of quality time is better than 30 minutes of half listening.
- > Make sure 'take home' books are returned daily.

REPORTING TO PARENTS

Parents are kept informed on a regular basis of each child's academic progress, attitude to school life and level of achievement. Assessment is an integral part of learning. In this school a variety of assessment procedures are used and comprehensive records are kept. This information is conveyed to parents in verbal and written reports.

This information will be given to parents in the following ways:

- 1. Parent / teacher interviews will be scheduled mid late in Term 1.
- 2. Student reports will be available online on Compass in June and December. Printed copies will be sent home upon request. Some parents may be invited to attend an interview at these times.
- 3. Student Led Learning Journey Sessions will be held in Term 3. Students will share with their parents/families what their learning looks like and what their learning goals are.
- 4. Some parents may also be invited to attend interviews at the end of Term 3 or beginning of Term 4 to discuss individual children's progress.
- 5. Interviews may be requested at any time by parents or teachers to discuss progress or concerns.

SAFETY

Cars:

When picking up or dropping off children please do so on Commercial Road, Grant Street and Wesley Street **observing the CROSSING and NO PARKING zones at all times**. Please do not use the staff car park entrance as a drop off/pick up point.

School crossings:

These are for your child's safety. Please ensure that your family uses the crossings correctly and follows the instructions of the crossing supervisor when using the crossing on the highway.

Waiting for children within the school grounds:

We are really pleased that parents feel comfortable and welcome at our school. However, to protect the privacy of children whilst still completing their lessons and teachers being able to conduct their activities safely right through to the 3:20pm bell, we ask that parents do not wait in the school buildings at the end of the day. Parents are encouraged to wait where the children line up in the mornings or at the school gates. There is seating available there for parents to relax and chat while waiting for their children. We appreciate your understanding in this matter.

SCHOOL COUNCIL

The School Council, in consultation with the principal and staff, decides school policy, prepares and oversees the annual budget, approves fundraising activities and maintains the buildings and grounds.

The composition of the school council at this school is:

- eight parent representatives
- three staff representatives
- ➤ the principal
- two Parent and Friends Club and/or community representatives appointed annually and co-opted onto Council

(Elected members serve a two year term)

Elections are held in February/March each year at the Annual General Meeting and are publicised through school announcements. The names of all members of the School Council will be published each year following the election. Parents should feel free to contact these representatives if there is a matter of concern.

School Council meets on the third school Monday of each month at 7pm in the school staff room. Meetings are open to all parents – please contact the current school council president if you would like to attend as a guest.

STUDENT CODE OF CONDUCT

Behaviour Expectations

Yarram Primary School Learn, Share, Be Happy

Please note that with the adoption of our new school values this is currently being revised.*

| | | •27 | | |
|--------------------------------|---|--|--|---|
| | ALL AREAS | CLASSROOM | YARD | CYBER AREAS |
| Learning & commitment | We make good choices We challenge ourselves We take on feedback We have a growth mindset | We are organised for learning We use inside voices We stay on task | We line up promptly We use crossings We follow bus and road rules We walk cur wheels in and out | We use approved websites We use equipment properly |
| Respect , trust & tearnwork | We actively listen We are kind and respectful We are safe We keep YPS tidy We use right wordsright place | We help one another We transition quetly We wait for our turn to speak We walk inside | We are Sunsmart We plan for play We include others We use the Wheel of Choice We are up-standers | We care for equipment We care for equipment We go online with permission We share knowledge appropriately We log in and out We T.H.I.N.K. |
| Local traditions | •We celebrate achievements •We represent YPS with pride •We participate •We value Yarram Community | | | |

UNIFORM

All students are expected to wear school uniform. Uniforms can be ordered through the office or at Beleza, Traralgon.

Yarram Primary School colours are black, red and white. The school logo, whilst not compulsory should be the only logo used. Parents must name all items of school uniform.

Students are permitted to wear:

Plain black shorts, pants, tracksuit pants or skirt/skort/culottes etc.

Red long or short sleeved polo shirt (with or without YPS logo)

Plain black, white or red socks

Brimmed hat that meets the requirements of the YPS Sunsmart policy

Red windcheater (with or without YPS logo)

Red rugby top

Red and white check dress (summer)

Tartan or black skirt

Tartan tunic (winter)

| Footwear: | Black school shoes or sports shoes NO THONGS or CROCS |
|---------------------|---|
| <u>Hat Policy</u> : | Children are required to wear a brimmed hat during September through to the end of April - at morning recess, lunchtime and during outdoor activities |
| <u>Hair</u> : | Hair shoulder length or longer to be tied back |
| <u>Earrings</u> : | If your child has pierced ears, hanging earrings are not to be worn for safety reasons |
| <u>Jewellery</u> : | Watch only |

Additional Items:

YPS jumpers are the expected warm outer wear for students. Hoodies or jumpers in other colours or with other logos are not permitted inside. Students can wear an additional layer outside (rain coat or extra jacket) on cold or wet days in plain black or red.

Only clear nail polish permitted.

Black schoolbags are available through the school.

** All articles of school clothing are **named** clearly. Please support your child to look after his / her own belongings. Articles of clothing which are unclaimed at the end of each term will be donated.

WALKING TO SCHOOL

Way to go!

How do you decide if a child is 'old enough' or 'responsible enough' to travel to and from school without adult supervision? This difficult decision should not just come down to age. You have to decide whether the child has enough road sense and the essential pedestrian, passenger or cyclist skills to be left unsupervised in today's complex traffic system.



Safety Issues:

- As a general rule, children up to the age of 10 should not be in traffic situations without an accompanying adult, as they may not yet have developed the knowledge, skills and behaviour necessary to keep themselves safe.
- It is important to realise that children must know how to be safe pedestrians long before you decide whether they have the skills to ride their bicycles to the local shop or to a friend's house.

How You Can Help:

- It is important to know the route your children walk to school and to other places in your neighbourhood. You can learn a lot about the hazards they may experience as pedestrians by walking the route with them. As you walk with children, ask yourself:
 - Does the route follow the quieter streets?
 - Does it have the fewest number of road crossings?
 - Are there footpaths or do my children have to walk along the roadside?
 - Are there difficult intersections along the route?
 - Are there signed or light-controlled pedestrian crossings?
 - Do my children look for a safe place to cross the road?
 - Do they use the 'Stop, Look, Listen and Think' procedure before crossing roads?
 - Is my younger child under the supervision of an older child or adult?
- If your younger child has to be in the care of an older child, please be aware that the older child may not have sufficient road sense or maturity to be able to supervise the safety of a young child.

What To Do:

- ✓ Ask your child about the normal route they walk to and from school and discuss the safety issues involved in your child's route.
- ✓ If you have a street directory or a local area street map, you could look at this together. Encourage your child to choose a destination and work out a route without your assistance – you will be needed for the testing stage!
- On the test walk, discuss any safe or unsafe pedestrian features as you come to them (see above for some ideas). Ask your child to suggest some strategies for dealing with any unsafe or difficult situations encountered on the walk, and practice these with your child. Talk together about what your child could do to stay safe when out and about in your neighbourhood.

SOME HELPFUL HINTS FOR NEW PARENTS OF SCHOOL AGED CHILDREN

- 1. Build up school as a happy experience.
- 2. Teach your child basic self-help skills doing up fasteners, zips, dressing and undressing, caring for their own things, using the toilet correctly.
- 3. Teach them to recognise their name and if possible, write it.

4. Label everything that is removable.

- 5. Make sure your child wears practical clothes to school.
- 6. Make sure they get adequate sleep, as school is a tiring experience at first.
- 7. Talk and listen to your child. Don't encourage 'baby talk'. Just help by example.
- 8. Read stories and talk about the stories with your child.
- 9. Show your child that you enjoy reading.
- 10. Take your child to join the library.
- 11. Give them as many experiences as possible, and talk about them.
- 12. Develop their ability to follow simple spoken directions and to listen carefully.
- 13. Don't be anxious to teach your child to read they will read when ready.
- 14. Get to know your school and teachers so that we can all work together to make your child's school experience a happy and enriched one.

SUGGESTIONS

Have several 'school lunches' with your child at home. Children need practice in handling a lunch box and a drink bottle. See lunchtime procedure.

Acquaint them with the road safety procedure, including the correct use of school crossings. Warn them not to accept rides from strangers and to go home immediately when school is dismissed.

Please **DO NOT** allow your child to bring articles to school which could cause harm to others, eg: toy guns, arrows, pointed sticks, or knives. We advise against umbrellas, as incorrectly handled they can be dangerous.